

Employment Application

We are an equal opportunity employer. We do not discriminate on the basis of race, religion, color, sex, age, national origin, sexual orientation, marital status or disability.

All Applicants are subject to a background check.

Personal Data

Name: _____ Email: _____

Present Address: _____ City _____ State: _____ Zip: _____

Phone: (_____) _____ Message Phone: (_____) _____

Education

Circle Highest School Year Completed

8 9 10 11 12 13 14 15 16 17 18 19 AA BA MA Ph. D.

Name of last school attended: _____

If you are currently attending school, give name of school and grade: _____

Work Experience - please start with your most recent job first

Company Name: _____ Contact: _____

Address: _____

Job Description (duties, skills, equipment used, etc.): _____

Dates of employment: start ___/___/___ end ___/___/___

Reason for leaving: _____

Company Name: _____ Contact: _____

Address: _____

Job Description (duties, skills, equipment used, etc.): _____

Dates of employment: start ___/___/___ end ___/___/___

Reason for leaving: _____

Company Name: _____ Contact: _____

Address: _____

Job Description (duties, skills, equipment used, etc.): _____

Dates of employment: start ___/___/___ end ___/___/___

Reason for leaving: _____

Availability

I am available to begin working on: _____ I would like to work _____ hours per week.

I am typically unavailable at the following times:

I will need the following blocks of time off of work:

Additional Information

Volunteer Work: _____

Hobbies: _____

Comments: _____

References (names of persons not related to you)

Name

Address

Phone #

What one word would previous employees/teachers use to describe you? _____

What does customer service mean to you? _____

Date: ___/___/___ Signature: _____